

To view and apply for available internship positions, visit our online employment center at

www.pghjobs.net

THERE ARE 3 STEPS TO APPLY ONLINE:

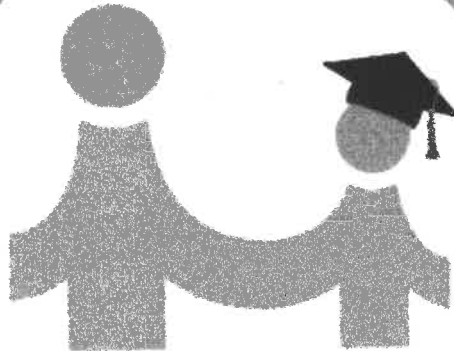
1. **REGISTER** (one time only) **OR LOGIN** (if already registered) at www.pghjobs.net
NOTE: REGISTERING DOES NOT MEAN YOU HAVE APPLIED FOR ANY POSITIONS YET.
2. Complete and/or update your **EMPLOYMENT PROFILE** (Personal Info, Education, Training, and Experience)
3. Click the **Menu** button in the top left corner of the webpage and select **Intern & Volunteer Opportunities**. Scroll through the internship opportunities listed, and click on an internship title to review position details. Click the green **"apply"** button in the top right corner to apply.

You can Subscribe to positions or categories! Select **Job Description** or **Job Category** from the menu. Type a position in the search box. Click the position title to open the description and click the **Subscribe** button. Fill in the required information and click submit. You will receive electronic notification once the position is open for application acceptance.

Call the Department of Human Resources & Civil Service Commission at (412) 255-2710
if you need assistance registering in our online employment center.

CITY OF PITTSBURGH

COLLEGE INTERNSHIP PROGRAM

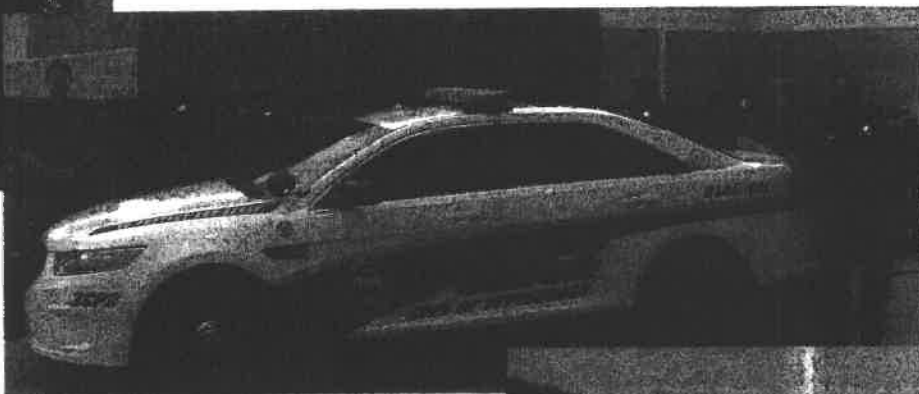


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City of Pittsburgh Police



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EOE

- ⇒ Click on the job title **Police Officer** then click **"Apply"** and proceed with the instructions to submit your application.
- ⇒ Once your application has been submitted, you would be required to come in for the written exam the following month. (i.e. If you apply in January your written exam will take place in February). You will be contacted via email and USPS to inform you of the date to take your written examination.

FAQ'S

- ⇒ 30 semester credits (or 45 quarter credits) of completed coursework at an accredited college, university, technical, or trade school must be completed at the time of filing your application.
- ⇒ After you take, and pass the written exam, you are placed onto the eligibility list until we reach your rank, and month tested, for further processing. Your rank on the eligibility list is valid for 18 months.
- ⇒ If needed, you are able to apply for a military, education, or medical waiver valid for up to one year.
- ⇒ In order to receive Veteran's Preference points, you will need to provide a DD214 reflecting your active military service, and discharge status.
- ⇒ Please visit www.joinpghpolice.com to learn more about the application process, and review the physical fitness requirements.

Still have questions? Contact us: [joinpghpolice.@pittsburghpa.gov](mailto:joinpghpolice@pittsburghpa.gov)

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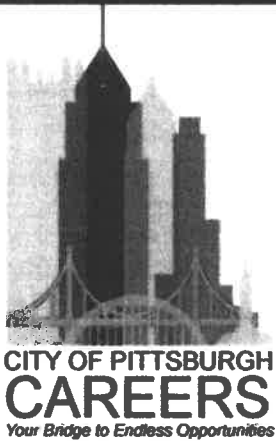
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Visit www.pghjobs.net for a rewarding new career opportunity!

⇒ Click on the job title then click "Apply" and proceed with the instructions to submit your application.

Don't see anything you like today? Check back weekly – we update the website every Monday.

OR

⇒ You can "**Subscribe**" to positions, or categories of career fields you are interested in so that you do not miss out on an amazing opportunity!

- Select **Job Description** or **Job Category** from the menu.
- Type a position title in the search box , or browse the list of position titles/categories.
- Click the position title to open the description and click on the green "**Subscribe**" button.
- Fill in the required information and click submit.
- You will receive electronic notification once the position(s) you have subscribed to are open for application acceptance.

Still have questions? Contact us: pghcitycareers@pittsburghpa.gov



For rewarding internship opportunities please visit:
www.pghjobs.net

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- REGISTER or LOGIN (if already registered) at www.pghjobs.net.
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- Click **MENU** in the top left corner of the webpage and select **Intern Opportunities**. Scroll through the internship opportunities listed, and click on an internship title to review position details.
- Click the **green button** at the top right of the intern posting to **APPLY**.



Visit
pghjobs.net
to apply
now!

Email pghcitycareers@pittsburghpa.gov
with any questions.

pghjobs.net