

JEFFERSON COUNTY GENERAL HEALTH DISTRICT
An Equal Opportunity Employer
POSITION DESCRIPTION

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Employee:	Division:	Clinical Services
Classification:	Reports to:	Director of Nursing
Class No.:	Employment Status:	
Position:	Community Health Worker	FLSA Status:
Civil Service Status:		EEO Category:

Jefferson County Community Health worker will work directly under the Director of Nursing. This position will help apply disease management plans in the context of their community, provide social and emotional support, provide linkage to care, including but not limited to, clinical, community and mental health services. The community health worker will be the liaison between the community and patients and the clinical and environmental team.

This position focus is to serve as a community representative, advocate for individuals and groups in the community by assisting them in accessing community health and supportive resources through the provision of education, role modeling, home visits and referral services. Conducts outreach, facilitates access, and provides culturally appropriate social support, informal counseling, and resources for programs that promote individual and community health; often share ethnicity, language or life experience with the community members they serve (e.g., peer health promoter, lay health advocate, community health representative).

ROLES AND RESPONSIBILITIES

- Prevent
 - Organize and carry out social media campaigns to promote social distancing and advocate for timely policies
 - Encourage strategies throughout the county and online to promote mental and physical health and resilience
 - Provide services to vulnerable populations such as delivering food/medications
- Detection
 - Learn signs and symptoms of COVID-19 and other communicable diseases to assist staff in answering phone calls from the public and where to refer residents for testing and treatment
- Response
 - Call residents with COVID-19 and other communicable diseases who are in self-isolation with mild symptoms, and monitor them for worsening symptoms
 - Provide moral support and organize delivery services with local partners for residents who are positive with COVID-19 and other communicable diseases
 - With nurse supervision, monitor patients for worsening symptoms, and when to seek medical care or call their primary care physician

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Employee: **Position:** Community Health Worker

- Support in contact tracing, symptom reporting, monitoring of contacts to COVID-19 and other communicable disease possible residents
- Familiarize with online Contact Tracing System
- Follow the Ohio Department of Health Orders to guide businesses on reopening plans, handling complaints and directing them to the correct supervisor

EQUIPMENT OPERATED: The following are examples only and are not intended to be all inclusive.

Computers, printers, copy machines, and other standard business office equipment; and answering phones.

INHERENTLY HAZARDOUS OR PHYSICALLY DEMANDING WORKING CONDITIONS:

The employee is exposed to, must negotiate, use, or work with or in the vicinity of: chemicals commonly found in an office environment (toner, correction fluid, etc.); upset or emotionally distraught individuals; families with colds or flu's.

JOB DESCRIPTION AND WORKER CHARACTERISTICS:

KNOWLEDGE OF:

- Excellent Communication Skills
- Efficient in Microsoft Word and Excel
- Gather, collate and classify information about data, people or things
- Define problems, collect data, establish facts & draw valid conclusions
- Handle routine and sensitive inquiries from public, groups, and public health officials

This position description in no manner states or implies that these are the only duties and responsibilities to be performed by the position incumbent. My signature below signifies that I have reviewed and understand the contents of my position description.

(Employee Signature)

(Date)