

be a Career Peer Mentor!

Looking for an on-campus job that will look great on your resume?

Career Peer Mentors (CPMs) are student employees at the Office of Career Counseling and Placement (OCCP) who assist with many facets of the OCCP's services. Perhaps most apparently, CPMs are available to assist their peers with resume writing, their internship or job search, and using online career resources.

Primary Duties

- assist with events and special projects
- help with social media sites (Twitter, Facebook, and the OCCP website www.BethanyJobHunter)
- assist peers with resume writing, internship or job searches, using online career resources, business etiquette, and dressing professionally for an interview.

Requirements

- Very strong internet skills with Twitter and Facebook
- Exceptional grammar skills a must.

Flexible hours Monday-Friday; Work from your room and the office.

Office of Career Counseling & Placement
31 E Campus Drive ♦ Morlan Hall, 8 ♦ Bethany, WV 26032
304-829-7150 ♦ career@bethanywv.edu
www.BethanyJobHunter.com

CAREER PEER MENTOR APPLICATION

Resume and application are due by noon on August 29th to Amy VanHorn at career@bethanywv.edu.

Name _____

Email address _____

Phone Number _____

Student ID# _____

Class Year/Major _____

What is the best way to get in touch with you to schedule an interview?

Please describe why you're interested in the Career Peer Mentor program?

What qualities, skills and experiences will you bring to this program that will be useful when applying them to the our work at the OCCP? Please explain.

What involvements outside the classroom are you planning to have this year?

What is your weekly availability?

Mon: _____ Tues.: _____ Wed.: _____ Thurs.: _____ Fri.: _____

Please provide two Bethany College staff and/or faculty references:

Thank you for your interest in Career Services and the Career Peer Mentor program. We will be reviewing applications, then contacting interested candidates for an interview by September 1st.