



ALUMNI GOLD INTERNSHIP PROGRAM
Office of Career & Professional Development
Bethany Alumni Mentored Internships - Registration
Form

Today's Date: January 26, 2020, Year graduated: 2006

Alumnus/ae's name: Phillip D. Provance

Major: English

Internship Information:

Organization/Comp. Name: PP&R Enterprises (Shirley-Provance Properties LLC)

Address of Organization: 2409 Shirley Rd., Youngstown, OH, 44425

Website: N/A

Department: Editorial

Internship Job Title: Editorial Intern

Internship Industry:

- Accounting & Financial Services
- Consulting
- Creative & Entertainment
- Government, Law & Public Policy
- Other: _____
- Medicine, Healthcare & Biotech
- Science & Environment
- Non-Profit & Education
- Technology & Entrepreneurship

Internship Session: Summer Fall Spring Year: 2020 - 2021

Deadline to submit an application: March 1, 2020 (Summer), June 1, 2020 (Fall), Sept. 1, 2020 (Spring)

Hours per week: 15-20 Unpaid Paid \$ _____ [salary range]

Is housing assistance included? Yes No Other: _____

GPA required? 3.5+ Must have completed: Fr So Jr Sr

Name of Work Supervisor: Phill Provance

Title of Supervisor: President/CEO

Supervisors email: phill.provance@gmail.com

Supervisors phone number: 262-498-4539

Summary of Job Duties and Responsibilities: Assist with editorial and research tasks for various national and international clients; assist with publication marketing and advertising duties with possible permanent position with company if successful.

Please use a separate sheet to detail your company and provide descriptions of the positions that you hire and the types of internships that you might have available now or in the future.