Job Posting:

Technology Internship Opportunity

orrick

Orrick currently has an opportunity for a **Technology Internship** in the **Global Operations & Innovation Center ("GOIC") in Wheeling WV**.

If you thrive on teamwork and you're looking for an opportunity to work alongside the best talent, we want to talk with you about our Technology Internship on our Applications team!

Who is Orrick? Orrick is a global law firm focused on serving the technology & innovation, energy & infrastructure, and finance sectors. Founded more than 150 years ago in San Francisco, Orrick today has offices in 25+ markets worldwide. Financial Times has selected Orrick as the Most Innovative Law Firm in North America from 2016-2018 and named us runner-up in 2019. The American Lawyer gave the firm its first Legal Innovation Award and in 2019 recognized us for "Best Use of Technology." For the fifth year in a row, Fortune named Orrick to its 2020 list of the 100 Best Companies to Work For. Learn more about our awesome employee experience here: Fortune 100 Great Place To Work certified company*.

Our staff at the GOIC supports more than 25 Orrick offices worldwide. The services we offer include IT, knowledge management, human resources, finance, graphic design, and marketing. We're committed to attracting and inspiring extraordinary talent at our GOIC. We've become an employer of choice in the Greater Pittsburgh and Ohio Valley regions by following these few key principles:

- Attract the best local talent by collaborating with local universities and other leading institutions
- Build a strong culture around teamwork, quality, innovation and social impact
- Integrating team members into the firm's client services and operations globally

Responsibilities:

Our internship will provide you with training and resources, challenging opportunities, and real technical projects to grow your professional and technical talent:

- Assist the technical support of software applications
- Gaining hands-on experience including testing, documenting and trouble-shooting applications, and imaging desktops
- Providing infrastructure support including servers and database systems
- Communicating and collaborating with customers and teams across the firm
- Coordinating special applications projects and initiatives

Qualifications:

- Proficient with desktop operating systems and Microsoft Office
- Understanding of networking concepts, database concepts and basic scripting and/or programming
- Good writing and analytical skills
- Ability to adapt to a changing environment and multitask priorities
- Approach problems with a sense of ownership, enthusiasm, and innovation
- Willingness to learn and grow in a professional environment

- Student in an information technology or related associate's or bachelor's degree program with a GPA of 3.2 or above, and an interest in area of applications support.

How to Apply: To submit your resume and cover letter for this position, please visit our Staff and Paralegal Opportunities Listings at www.orrick.com/Careers.

Our GOIC location is within commuting distance of the greater Pittsburgh area and Ohio Valley, including: Pittsburgh, Carnegie, Moon, Robinson, Cranberry, Green Tree, Mt. Lebanon, Bethel Park, Southpointe, Bridgeville, McKees Rocks, Upper St. Clair, McMurray, Canonsburg and Washington; St. Clairsville, New Martinsville, Cambridge and the Weirton-Steubenville metro area.

Please visit www.orrick.com for more information about the firm.

We are an Equal Opportunity Employer