



EMPLOYMENT INQUIRY

The YMCA is an equal opportunity employer and does not discriminate in recruitment, hiring or other terms or conditions of employment on the basis of race, color, religion, national origin, sex, disability, age or any other status protected by law.

If interested in a career opportunity with the YMCA of Greater Pittsburgh, please complete the form below and deliver to any YMCA of Greater Pittsburgh area location.

PERSONAL INFORMATION

Position Applying For: _____ Date: _____

Preferred YMCA Location: _____ Date Available: _____

Name: _____ E-mail: _____

Address: _____

Telephone: Home ____/____/____ Business ____/____/____ Mobile ____/____/____

Are you 18 years of age or older? (If not, you may be required to provide work authorization.)

Yes No

If hired, can you provide verification of your legal right to work in the United States?

Yes No

Can you perform the essential functions of the job for which you are applying, with or without reasonable accommodation?

Yes No

Have you ever been convicted of a crime, pled no contest, or had adjudication withheld? If yes, please provide a date, location, charges and a complete explanation of all offenses.

(A conviction will not necessarily bar employment. The YMCA may consider the nature, date and circumstances of the offenses.)

Yes No

Notice to All Applicants: The YMCA enforces its policies and practices to prevent child abuse. Allegations or suspicions of child abuse are taken very seriously at the YMCA and will be reported to the proper authorities for investigation. We have abuse reporting procedures, there are unscheduled visits from supervisors, we have an open door for parents, and we have a code of conduct for staff. We minimize opportunities for abuse to occur and we talk with children about personal safety and touching limits. We also screen carefully to prevent abusers from being hired and we provide child abuse prevention training to staff.

EMPLOYEE REQUIREMENTS AFTER HIRING

• FBI Fingerprinting • PA Criminal • PA Child Abuse • Disclosure Statement

List available days/hours:

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
DAY							
NIGHT							

Preferred Job Status: Full-time Part-time Seasonal As Needed

Have you previously been employed by this YMCA or any other YMCA? Yes No

If yes, when? At which locations? _____

Do you have any relatives or household members currently working for this YMCA? Yes No

If yes, name(s) and relationship: _____

EDUCATION & TRAINING

	Name of School	City, State	Diploma Award	Degree	Major
High School or GED			Yes No In Progress		
College / Graduate			Yes No In Progress		
Vocational / Other			Yes No In Progress		
Certifications			Yes No In Progress		

YOUR CAREER STARTS HERE

YMCA of Greater Pittsburgh
420 Fort Duquesne Blvd., Suite 625
Pittsburgh, PA 15222



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

ONE Y FOR ALL

Summer Jewel Burke
Human Resources Associate

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